

## VOLUNTEER OPPORTUNITIES

### PCD DISTRICT ASSEMBLY

If you are interested in volunteering for District Assembly,  
Please contact Chuck Rosene at: [pcd@pcd-uaa.org](mailto:pcd@pcd-uaa.org)

#### FRIDAY

Registration Set-Up  
3:30 - 4:30PM  
Ballroom Foyer

Registration  
4:30 - 7:30PM  
Hotel Lobby

Ball Room Set-Up  
4:30 - 6:30PM  
Ballroom  
Create attractive, worshipful space

Greeters  
6:30-8PM  
Hotel Lobby  
Provide hospitable greeting to our attendees

A-V (Sound System)  
7:30 – 9:00 PM

#### SATURDAY

Exhibit Hall Coordinator  
7:00 AM – 8:00 AM; 6:00 PM – 7:00PM  
Hotel Lobby  
Help maintain order as the vendors' set-up their booths

Greeters/Guide  
7:30-8:30AM  
Hotel Lobby  
Provide hospitable greeting to our

Registration  
7:00 – 9:00 AM  
Hotel Lobby  
Staff registration table

Workshop Runner  
8:00 – 10:00 AM  
Registration Table  
Distribute easels, pads, markers, etc. to Workshop rooms

Registration  
9:30 - Noon  
Hotel Lobby

#### SATURDAY (cont.)

A-V (Sound System):  
8:00 - 9:30 AM: Keynote Breakfast  
10:00 – Noon: Workshop  
1:15 – 3:15 PM: Annual Meeting  
7:30 – 9:00 PM: Banquet / Speaker  
Ballroom

Hospitality Table  
Noon - 7:00 PM  
Provide information at registration table  
Hotel Lobby

Workshop Runner  
3:00 - 3:30PM  
Check on workshop needs

#### SUNDAY

Hospitality table  
9:00 - Noon  
Hotel Lobby (1 - 2 hr shift)

Greeters  
9:00 - 10:45AM  
Hotel Lobby

Ball Room Tear Down  
Noon – 2:00 PM  
Ball Room